# CECECECE CONTRACTOR CO

# SRI GVG VISALAKSHI COLLEGE FOR WOMEN (AUTONOMOUS)

Affiliated to Bharathiar University

Accredited at 'A' by NAAC

An ISO Certified Institution

**UDUMALPET-642 128** 

DEPARTMENT OF COMMERCE

INTERNSHIP TRANING REPORT

2017-2018



### Submitted by

NAME : A. TAIYUBA

CLASS : I M.COM

REG.NO : 17MC6939.

Cell: 93453 90999

170.171/, Indian Bank Opposite

Palani Road,

Udumalpet - 642 126. Ph : 04252 225997

### **CERTIFICATE**

This is to certify that Ms. A. TAIYUBA I st year M.Com Student of SRI G.V.G VISALAKSHI COLLEGE FOR WOMEN, UDUMALPET underwent Internship Training in our concern during the period 22-11-2017 to 2911-2017 & 18-12-2017 to 23-12-2017.

During the of her internship program with us she was sound punctual, hard working and inquisitive.

THE PROFESSIONAL COURI**ER,** 

Opp. I dian Bank, 170, 173/1, Palani Road, UDUMALET - 042 126. Ph: 04252 - 225997

Place: UDUMALPET

Date: 23.12.2017

With Regards PROFESSIONAL COURTERS.

Office Incharge

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22-11-2017	Introduction to Departments	
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25-11-2017	System Administration	
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20-12-2017	Parcel Delivery	
20-12-2017	Return Parcel	

### INTRODUCTION

The Professional Couriers (TPC) was incorporated on 1st November 1987. The founders were young, qualified and could have sought employment anywhere. But they were made of different stuff. They decided that they should build their own fortunes with their own hand and had visions of creating an organization, which could provide employment to thousands of youngsters, like them but perhaps with lesser chances of being winners in the rat race. This is a daring venture indeed, but they jumped headlong into it. Thus was born TPC with a purpose.

The Octo Professionals: The eight Directors of this company had a high ideology of excellence in service and employment creation for the young and ambitious, thus a company was born with an ideology of Rural Employment & Rural Empowerment. In its infant stages TPC was nurtured with tender care by them. This involved a great sacrifice choosing a road full of obstacles while one with clear passage, routine though was gaping at them, tempting them to take. Those were also the days when the concept of courier was pretty vague. Therefore they had to pioneer a path for their organization TPC and impart to it a culture of its own with an accent on ethics and excellence. TPC gives employment to thousands of people. It has turned hundreds of ambitious aspiring youngsters to be the proud Managers of an elite company. Much more, it is today a Courier organization which is being looked upon by the others as a role model of what a courier should be.

Today TPC in India has 20 Regional Offices, over 2485 Offices, over 5000 Collection Centers and easily well over 25,000 destinations, where delivery is possible, by far, the biggest Courier Network in India. Its organization paved the

way for a reliable and an economically affordable express courier service which was considered a luxury in India prior to it's incorporation.

## THE PROFESSIONAL COURIERS was founded in 1987 by

Mr. P.M.Abraham

Mr. S Ahamed Meeran

Mr. Oommen C. Chacko

Late. Mrs. V.Padmavathi

Mr. Ronny George

In its ambition to grow from strength to strength, it has launched in 1999, its International Subsidiary Company M/s The Professional International Couriers Pvt.Ltd. and had opened its International Hub Operations at Chennai, Delhi, Kolkata & Mumbai. Its Business Associates in Dubai & Singapore catered to its services in 230 Countries. 2007, the Group had formed a company M/s.The Professional Couriers Network Ltd. (PCNL) to consolidate its Operations base in entire North/West/East and Central India and the same had focused on strengthening its Network of Franchisees and its own offices, with its Corporate Office at New Delhi, India. 2009 was a daring year for the Group in forming separate Companies namely, M/s The Professional Couriers USA Inc., Newyork/USA, Professional Couriers LLC., Dubai/UAE, Professional Couriers Pte Ltd., Singapore and established there its own Offices and Operations.

As part of the company's Corporate Social Responsibilities, it has found a Charitable Trust in the year 2009 M/s. The Professional Couriers Charitable Trust (Regd) with its Head Office at Mumbai, India



### ORGANIZATION PROFILE:

THE PROFESSIONAL COURIER OFFICE was established in the year 1988 in Udumalpet. This Office is one of the fast going offices. It provides good services to their customers and rendering 20 hours service a day. THE PROFESSIONAL COURIER OFFICE is one of the leading Couriers in Udumalpet. It delivers courier to all the Customers in Udumalpet. It has five branches.

The branches are also named as THE PROFESSIONAL COURIER OFFICE. It is situated near to Udumalpet bus Stand. Professional Couriers having branches all over Tamilnadu. It has more than hundred branches in all over Tamilnadu. It provides parcel service, courier's service and so on.

There are totally fifteen members working in Udumalpet branch. It provides parcel service to Udumalpet, Madathukulam, Kudimangalam, Mukkonam Kottamangalm and other areas.

### ABOUT THE SYSTEM

### **BOOKING DETAILS:**

The booking details module contains Booking date, Customer code, Customer name, Customer code, Address, Contact no, Receiver address, Receiver name, and Receiver contact no and place.

### **BILL DETAILS:**

The bill details module Contains Bill no, Bill date, Booking no, Customer address, Receiver address, No of parcel, Cell No, Place, Weight and Amount.

### **CUSTOMER DETAILS:**

The Customer details module contains Customer Code, Customer Name, Gender, City, Address, E-mail ID, and Contact Number.

### **EMPLOYEE DETAILS:**

The Employee detail module contains Employee code, Employee Name, Date of Birth, Gender, Date of join, Designation Address and Phone Number.



### **DELIVERY DETAILS:**

The delivery details module contains Delivery Code, No of Parcel, Employee Code, Employee Name, Cell No and Parcel No.

### **BRANCH DETAILS:**

The branch details module contains Branch Code, Branch Name, No of Employee, Address, Phone No, and Email ID.

### FEATURES OF THE NETWORK

- © Efficient and safe delivery of your consignments.
- Well co-ordinate own fleet of transport system of vehicles, leased Rail wagons, bus and train on Travel courier, inter connecting all distinctions, hand-carrying valuable documents without any delay.
- Metwork supervision by Hub centre in-charges
- Monthly billing facility for bulk volume customers.
- © Offering desk pickups and Door deliveries at no extra cost
- S Offering (POD) Proof of Deliveries on your request.
- cs Extensive Network in India covering all bank locations
- Overnight service to metros and several major cities/Towns in India and International service to all corners of globe.
- ☐ Cargo service by Air/Surface available to all destinations.
- S Express collection centre available nearest to the customers.
- a Customized service packages to fit specific needs.
- Transit insurance facility for non-insured goods on request.
- cs Consignment d status delivery available in the website.
- cs Consignment status available in the mobile phone SMS

The project is computerize THE PROFESSIONAL COURIER OFFICE.

The objective is to create engineer database for THE PROFESSIONAL COURIER OFFICE MANAGEMENT SYSTME in order to maintain the staff details and record their Delivered details in the organization.

- 1. To create customer database regarding Billing details about the service provided to the customer.
- 2. To prepare necessary records for accounting and management.
- 3. To understand the concept of Visual Basic.

# SUB-OBJECTIVE:

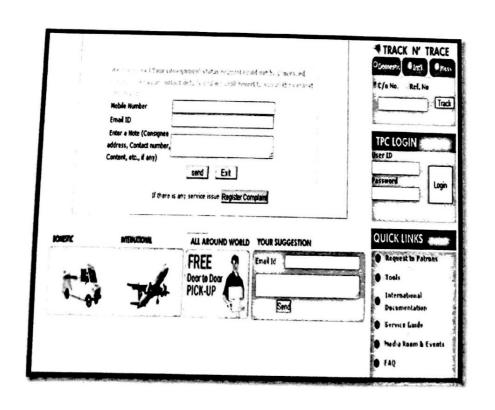
- The details of Customer
- The Booking details
- Billing details
- Delivery Records.

# PROFESSIONAL COURIER SERVICE

The Professional Courier offers a comprehensive range of solutions to the requirements of delivery of Document /Nom-Document, all types of cargo-high value, credit and urgent shipments all over India and any part of the world. Based on the specific requirements of each individual or corporate the company provides customized services with the application of multi-Module distribution systems intergraded by surface Transport and their freight/sea Freight.



# **CUSTOMER SUGGESSTION FORM:**

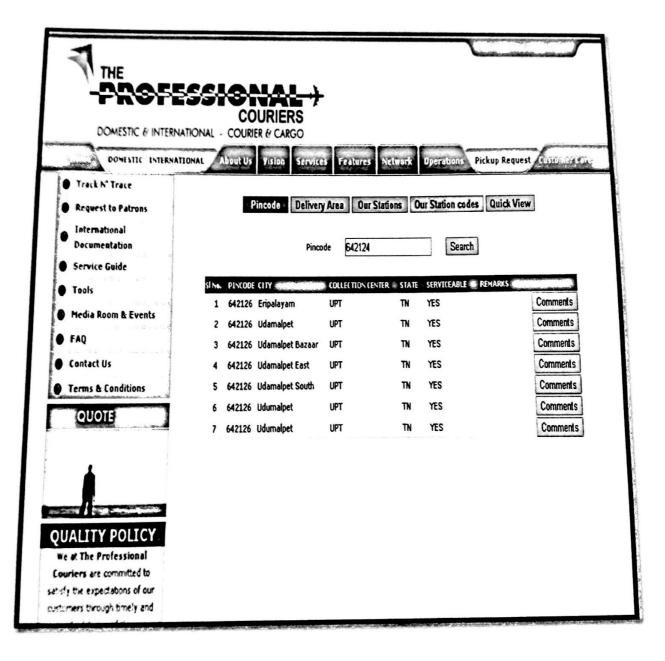


# PROFESSIONAL COURIER TARIFF RATES:

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### PINCODE DETAILS:



# SYSTEM ANALYSIS

# INTRODUCTION:

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System analysis as an activity is almost old as mankind. Any endeavour that is direct towards analysis and assessment of an existing process leading to its modifications may be termed as system analysis.

The terms system analysis is used in the context of computerization of information system. And this is concerned with investing, analyzing designing implementation and evaluating information system in an organization.

All organization are complex must dynamic with participants having identifiable objective. The information system must help in integrating of these objectives and generate information for meeting the overall organizational objectives.

Basic Purpose of system analysis is,

- a. Investigation of the existing information usages, systems and procedures of the organization with a view to discover and identify the bottlenecks and problem areas. Major thrust should be directed towards activities incurring high costs, long through put times and considerable clerical effort.
- b. Analyzing the findings of the investigation so that they can be used effectively in designing a new system.
- c. Determine the most appropriate aspect of computer and communication technology to be employed, for designing the proposed system.

The process of system analysis is triggered by the realization of an organization the existing or future requirements. Organization using manual systems might decide to introduce automation for improving efficiency and competitiveness alternately, organization using computerized information system may seek enhancement, up gradation or integration of systems.

### EXISTING SYSTEM

The existing system is a manual processing system. This system may is error prone. Since maintaining the system manually does not ensure accuracy and have a lot of drawbacks. Manual system involves number of paper works, consumes time for the entries in the delivery and BOOKING.

So, the manual system contains some disadvantage to the shopkeeper, the Customer. It is very difficult to manage in handling notebooks.

The existing system has the following drawbacks:

- It is time consuming of timing while searching for pending details and BOOKING levels from the notebook.
- Existing system lacks accuracy.
- It is difficult to prepare bill analysis reports, since: it takes a lot of time.
- Manual system needs a lot of manpower to maintain the customer, Bill, Employee and Delivery modules.
- \* Maintaining the large volume of data is difficult.
- Loss of data cannot be avoided.

Due to the above-mentioned difficulties, it has been decided to computerize all the activities.

### DRAWBACKS OF EXISTING SYSTEM

- Since, the data is maintained manually in registers, there is a possibility of lack of accuracy.
- Time consuming due to manual operations.
- Possibilities of malfunctions.
- chances to lose new customers.
- > Inability to provide timely service.
- > Inability or produce timely reports.

### PROPOSED SYSTEM

The proposed system was formulated based on the study of the existing system. The details regarding purchase, sales and customer are maintained and can be retrieved easily from the proposed system.

This system is especially developed for making the transaction faster in Organization. This eliminated all the disadvantages in the existing system.

### ADVANTAGES OF PROPOSED SYSTEM

The merits of the proposed system are:

- User friendly
- Time consumption is comparatively low
- Manpower cost is highly reduced
- Accuracy in calculation
- Reports can be easily generated
- Adding, Deleting, Modification of data can be done easily
- Updating and storage is done efficiently

### **SYSTEM DESIGN**

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### **INPUT DESIGN:**

Input design is a vital part of system design which requires a careful attention. It is a process of converting user-originated inputs to a computer-based format. Input data are collected and organized into groups of similar data once identified; appropriate input media are selected for processing.

Input designing is achieved by creating user-friendly screens for the data entry. The goal of designing input is to make the data entry and to be free from the error. The goal of designing input data is to make entry as entry logical and free errors as possible.

- To achieve a the criteria's considered for input design are
- To ensure user friendliness
- To ensure correctness in data transferring where required
- To ensure data security
- To ensure optimum processing times accuracy

The name given to each data item was analyzed and its characteristics were described clearly in a standard form as whether the product was

- Alphanumeric
- Characters
- Data

Data conversions are avoided during data input the interactive and user friendly screens are feels easier to input the information.

### INPUT VALIDATION

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The Validation Procedures are designed to check each record, data item or field against certain. If the acceptability criterion is missing, the whole of record will be rejected by the form and showing, the reason with the message Boxes.

The proposed system consists of the following input design for used forms

- ♦ Purchase details
- ♦ Sales details
- ♦ Customer details
- **♦** Employee details
- ♦ Employee Salary details

### **OUTPUT DESIGN**

Out design is the key tool to evaluate the performance and success of any software. The output was done so that the results processing could be communicated to the user in a hard copy format. System output is the most important.

One and it is a direct source obtained from the system, which is used in decision making. Efficient and intelligible output design improves the user.

In this system, major output is softcopies from the CRT display, such that the designing of output was done with great care in order to satisfy the user's requirement.

The standards for printed output suggest the following:-

- Give each output a specific name or title.
- Provide sample of the output layout, including area where printing may appear and location of each field.
- State whether each output field is to include significant zero's spaces between fields and alphabetic or any other data.
- Specify the procedure for providing the accuracy of output data.

### **CODE DESIGN**

A code is an ordered collection of symbols designed to provide unique identification of an entity or attribute. To achieve unique identification there must be only the place where the identified entity or attribute can be entered in the code structure.

The code system used by the system is classification codes. It is best described as the establishment of categories of entities, type and attributes in a way that brings like or similar items together according to predetermined relationships.

### **TABLE DESIGN**

The database design chosen to retrieve all type of the courier's information management. Mainly details like Customer, Employee, Bill, Salary, Stock and Booking details. The relational model uses a collection of tables to represent both data and the relationship among those data.

All the details maintained by the system were organized in a form to store it in the form of tables. Each table has multiple columns and each column has a unique name. A row in a table represents a relationship among a set of values.

Since a table is a collection of such relationships, the tables were also related with one another so as to achieve data integration and data independence.

# TABLE DESIGN

Table Name: Customer Details

Primary Key: Customer Code

Field Name	Data Type	C:	
Customer Code	_	Size	Description
Customer Name	Long	8	Customer Code
Gender	Text	20	Customer Name
	Text	10	Gender
Documentation	Text	75	
Cell No	Double	12	Documentation
	- 54010	12	Address

TABLE NAME : Booking Details

Primary Key

: Booking No

Foreign Key

: Product Code

Field Name	Data Type	Size	Description
Booking No	Long	8	Booking No
Booking Date	Date/Time	Data	Booking Date
Customer Name	Text	20	Customer Name
Address	Text	50	Address
Customer Cell No	Double	12	Customer Cell No
Receiver Name	Text	15	Receiver Name
Receiver's Address	Text	50	Receiver's
			Address
Receiver Cell No	Double	12	Receiver Cell No
Place	Text	25	Place

Table Name: Booking No

Primary Key: Bill No

Field Name	Data Type	Size	Description
Bill No	Long	8	Bill No
Bill Date	Date/Time	Date	Bill Date
Booking No	Long	8	Booking No
Customer Address	Text	50	Customer Address
No of Pc	Long	8	No of Pc
Receiver Address	Text	50	Receiver Address
Cell No	Double	12	Cell No
Place	Text	25	Place
Kg/Gm	Long	12	Kg/Gm
Amount	Double	12	Amount

Table Name: Employee Details

Primary Key: Employee ID

Field Name	Data Type	Size	Description
Emp-ID	Long	8	Employee ID
Emp-Name	Text	20	Employee Name
Father's Name	Text	25	Father's Name
Address	Text	30	Address
DOB	Date/Time	Date	Gender
Qualification	Text	15	Qualification
DOJ	Date/Time	Date	Date of joining
Cell No	Double	12	Cell No
Design	Text	15	Designation
Salary	Double	Q12	Salary

Table Name: Employee Code

Primary Key: Delivery Code

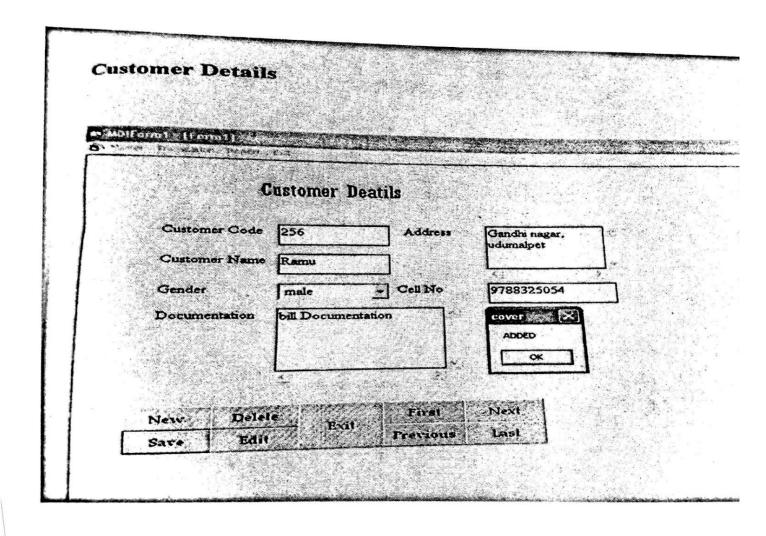
Field Name	Data Type	Size	Description
Delivery Code	Long	8	Delivery Code
Employee Code	Long	8	Employee Code
Employee Name	Text	15	Employee Name
Parcel No	Long	8	Parcel No
No of Parcel	Long	8	No of Parcel
Area	Text	20	Area
Cell No	Double	12	Cell No

Table Name: Branch Details

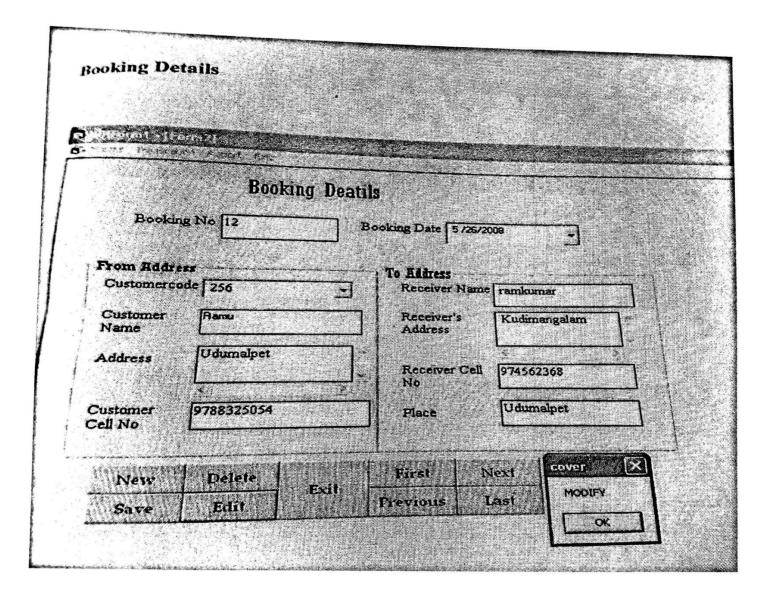
Primary Key: Branch Code

Field Name	Date Type	Size	Description
Branch Code	Long	8	Branch Code
Branch Name	Text	20	Branch Name
Address	Text	35	Address
Phone No	Double	12	Cell No
	Long	8	No of Employee
No of Employee	Text	25	Website
Website		25	E-Mail ID
E-Mail ID	Text	23	

# **CUSTOMER DETAILS FORM**



# **BOOKING DETAILS**



# **CONCLUSION**

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This project "THE PROFESSIONAL COURIER MANAGEMENT SYSTEM" has been successfully developed and integrated. This procedure produce accurate results and it also reduces a lot of overheads. This system provides a high reliability.

Since the earlier version have many difficulties for the customers, purchase and delivery details maintenance of the administrator. The new version is developed which will overcome these difficulties. The new version is developed which will overcome these difficulties. The program convention followed in the development of this package ensure early maintenance. The system is highly flexi.

# Manufacturing of Esaar Foods-Indian Ready Mix Masala (Suji's Masala) Udumalpet Taluk, Tirupur District

Internship Report Submitted to

PG & Research Department of Economics as a component of Internal Assessment

By

Athira. R Bhuvaneswari. S Keerthana. K Pavithra.S Safreen Fathima.S Sangavi.N

III B.A.ECONOMICS

Sri G.V.G.Visalakshi College for Women (Autonomous)
Re- accredited at 'A' Grade by NAAC
An ISO:9001:2008 Certified Institution
Udumalpet-642 128

OCTOBER 2017

From

Dr. R.Radhika **HOD & Associate Professor of Economics** Sri G.V.G. Visalakshi College for Women (Autonomous) . Udumalpet

# To whomsoever it may concern

is a student of III B.A. K. Keerthana. This is to certify that \_ Economics. Sri G.V.G. Visalakshi College for Women (Autonomous), Udumalpet. As a part of B.A. Degree, she has to undergo the internship under Entreneurship development programme for three days from 14.09.2017 to 16.09.2017. In this connection, we request you to permit her to undergo the training in your esteemed organization and provide the attendance certificate for the same.

Thanking You.

Permitted
or ESPAR FOODS
K. Hemolatha

Yours faithfully,

(R.Radhika)

Dr. (Mrs) R. RADHIKA

M.A., M.Phil., Ph.D. Associate Professor & H.O.D of Economics Sri G.V.G. Visalakshi College for Women (Autonomous)

Udumalpet.





18.09.2017

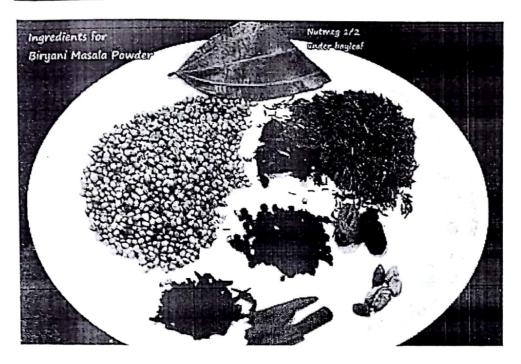
his is to certify that **Keerthana.K.**, a student of III B.A. Economics, of Sri G.V.G. rishalakshi College for Women(Autonomous), Udumalpet, has undergone an internship raining under **Entrepreneur Development Programme** for three days from **4.09.2017 to 16.09.2017.** She was present for all three days and was very attentive and well behaved during the training programme.

Ve wish her all the best for her future endeavours.

or Esaar Foods

K.Hemalatha) ropreitor

### Introduction



Spices or masala may be the "heartbeat" of an Indian kitchen. Indian spices offer significant health benefits and contribute towards an individuals healthy life.

They added flavor and nutrients to dishes without fat or calories. A spice may be available in several forms: fresh, whole dried, or pre-round dried. Generally spices are dried.

Today, Indian spices are the most sough-after globally given their exquisite aroma, texture, taste and medicinal value. India has the largest domestic market for spices I the world. Traditionally, spices in India have been grown in small land holdings, with organic farming gaining prominence in recent times. India is the world's largest producer, consumer and exporter of spices. Demand for Indian spices is high because they are clean and hygienic as compared to that of other countries.

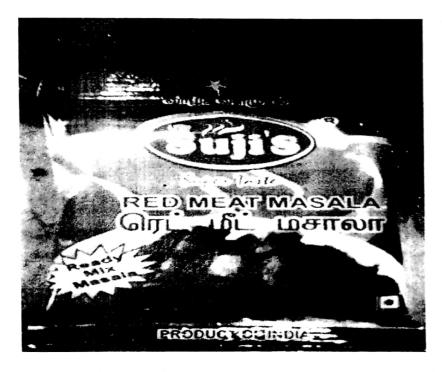
The people still today to enhance or vary the flavors of their food, making the tasteless food more nutritious. Spices are defined as "a strongly flavored or aromatic substance of vegetable origin, obtained from tropical plants, commonly used as a condiment".

In modern times, international trade in spices and condiments have increased dramatically which could be attributed to several factors including rapid advances in transportation, permitting easy accessibility t world markets, growing demand from industrial

foods which are either ready to eat or requiring minimal preparation time in the households, migration of large number of people of different ethnicity with their traditional foods habits, to meet the changing requirements of industry and commerce and exposure to culinary delicacies of other regions of the world by increasing business and tourism travel. As the demand for Indian spices is increasing day by day, Indian manufacturers are producing spices of high quality.

There are two main categories of spices namely major spices and minor spices. The major spices consists of pepper, ginger, turmeric, chilli powder, etc and the minor spices consists of cumin, dill seed, fennel, garlic, onion, etc.

### **History of Esaar Foods:**



Mr.Suresh is the founder of Suji's group of company. In 2000, he started a product that produce curry masala introduced Suji's masala product in rural areas of Tamil Nadu.

The urge and desire in him to do something to reach quality consumer goods to the needy, made him to start his own in a small way in the year 2000 to manufacture curry masala small packs valued at Rs.5/- . This humble beginning paved the way for the Suji's to diversity to masala, masala paste, pickle etc, and to reach greater heights. Suji brand was established and registered in the year 2013.

During the seventeen years of operations the journey has not been comfortable always. However Mr.Suresh strongly believes besides his hard work it is also the almighty who is

constantly encourage guiding and instilling confidence in him to continue the good work which keeps him going. Her wife gave full support to him.

### **Product Produced by Esaar Foods:**

Product	Rupees(Rs)	Measurement in gr
Chicken masala	45	25
<ul> <li>Chicken65 masala</li> </ul>	40	25
<ul> <li>Chicken curry masala</li> </ul>	40	25
Mutton masala	45	25
<ul> <li>Egg curry powder</li> </ul>	25	25
<ul> <li>Fish curry powder</li> </ul>	25	25
<ul> <li>Sambar powder</li> </ul>	20	25
<ul> <li>Rasam powder</li> </ul>	20	25
<ul> <li>Coriander powder</li> </ul>	20	25
<ul> <li>Chilli powder</li> </ul>	20	25
<ul> <li>Ccurry masala powder</li> </ul>	30	25
<ul> <li>Biriyani masala paste</li> </ul>	55	25
<ul> <li>Mutton masala paste</li> </ul>	55	25
<ul> <li>Ginger and garlic paste</li> </ul>	35	25
<ul> <li>Lemon pickle</li> </ul>	25	25
<ul> <li>Mango pickle</li> </ul>	25	25
<ul> <li>Tomato pickle</li> </ul>	15	25
<ul> <li>Ginger and garlic pickle</li> </ul>	20	25

### Machineries in process

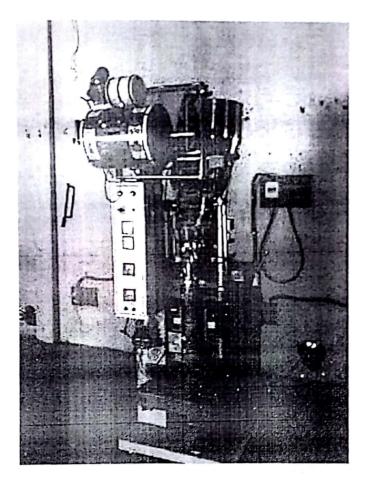
All raw materials are brought as whole in their facilities where they are passed through various cleaning and processing systems to ensure best quality product. Machineries involved in process are

Rollers

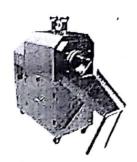
Roasting

Sterilization

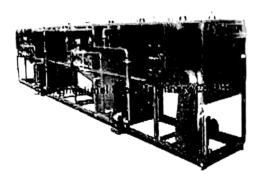
Roller Machine



Roaster Machine



# Sterilization Machine



### **Packaging**

. The powders are packed in a systematic manner. Masala pastes and pickles packed in manual.



### Marketing

They produce 500 kg masala powder per day. They marketed their products within the state, at the market price. Mostly the masalas gone into Madhurai and Thirunelveli.

### **GST on Products**:

.No	Items	GST
1	Chilli chicken	5%
2	Chicken curry	5%
3	Chicken65	5%
4	Sambar powder	5%
5	Rasam powder	5%
6	Coriander powder	5%
7	Pepper powder	5%
8	Chilli powder	5%
9	All masala paste	8%
10	All type of pickles	12%

# **Achievements**

Suji's masala received Good Home made Product Reward from district level in the year 2014.

### Brand

Essar foods is the brand of the company, a special product on non vegetarian masaia.

### Electricity

Production of 500 kg masalas needs 5500 units electricity consumption and the cost of per month is Rs.18000.

### Features:

- ❖ It has only one shift from 9 am to 6 pm.
- Its working time is 9 hours.
- There is friendly interaction between the owner and laboures and it is a platform to discuss their problems.
- The company has one manager assisted by 1 asst manager and 14 labourers
  - The manager has the duty to allot the work for each one and they have to follow.

### Social security measure

- The company is situated in the road side, so there is no problem in the transport.
- Fully modernized toilets are constructed for labourers and dustbin is kept, neatly cleaned everyday.
- All laboures have given their own mask for their safety and security. In order to avoid health problems.
- ♣ All labourers have their own glouse for their saftey purpose.
- Free checkup for labourers have done for every month.
- The company provides advance to the workers and gives bonus amount to encourage the laboures to work effectively.
- · . They are given freedom to take leave without permission.
  - Medical benefits and disablement benefits are provided.